

No	Raised By and Date	Responsible	Issue or Current Condition	Resolution Required by (Date)	Review Date	Status	Updates / Resolution
UC_33	Checkpoint 25/08/11	Esther Stewart	<p>Resource shortfall - Skilled staff resources not in the right place at the right time.</p> <p>Lack of skilled resource will impact successful delivery of the Universal Credit Programme to planned timescales. Teams particularly affected:</p> <ul style="list-style-type: none"> - Claimant Migration - UC Policy Division - Security - Business Products and Process 	17.08.12	03.05.12	Red	<p>Update 02.05.12 - Recruitment exercise continues with expectation that all successful applicants will have taken up post by the end of June.</p> <p>Go To Green Actions:</p> <ul style="list-style-type: none"> - All staff in post by the end of June - All recruited staff to have completed their handover/induction by end July - All recruited staff have job descriptions and objectives set by end July - All teams provide assurance that recruitment issue/s have been addressed by mid August
UC_58	"Personal information s40(2)" 02.03.12	Steve Dover	<p>Commercials - Commercial activity and processes required to support contractual deliverables are affecting the Programme's capability to deliver.</p>	31.05.12	03.05.12	Red	<p>Update 02.05.12 - To ensure contractual cover is maintained the existing commercials arrangement has been extended. For the 17 Commercial areas identified for the Programme we now have key milestones in the plan to cover the work required for 6 areas.</p> <p>Go To Green Actions:</p> <ul style="list-style-type: none"> - Confirmation that replacement UC Security Team have been recruited by mid May - All Commercial key areas are impacted and UC Commercial milestones in plans by the end of May - The Commercials process is streamlined - The Commercials Team has been bolstered
UC_64	"Personal information s40(2)" UC Programme Finance Manager 03.04.12	Esther Stewart	<p>A number of areas are pushing above the Programme funding envelope for SR10.</p> <p>As a result the UC Programme Business Case may be affected.</p>	30.06.12	04.05.12	Amber/Red	<p>Update 19.04.12 - Work continues to review UC Programme costs.</p> <p>Go To Green Actions:</p> <ul style="list-style-type: none"> - Business Case updated by 04.05.12 - Business Case sent for QA 04.05.12 - 1st review QA comments received 18.5.12 - Action plan to address identified areas in place by 18.5.12 - Final Review / Stakeholder Trade Show 1.6.12 - Business Case signed off by Treasury and Department by July 2012

UC_56	"Personal information 03.02.12	Katherine Courtney, Steve Dover & Jeremy Groombridge	<p>There is not a robust framework of assurance across the Programme.</p> <p>As a result, we may be building in rework at a later point in time if we subsequently identify that our products (IT and Business) and processes do not meet the required level of quality, policy and strategic intent, and are not fit for purpose.</p>	15.06.12	03.05.12	Amber	<p>Update 02.05.12 - A walkthrough of the remaining stages of assurance (Model Office Service Test, Live Innovation Trialling and Pathfinder) was undertaken with SDA on 23.04.12. It was agreed at the meeting that changes identified in the discussion would be reflected in the strategy and assurance process documents and would be circulated as below the line papers to SDA members for their approval by 03.05.12. Walkthrough event to be held on 24 & 25.05.12 to review the 168 'A' level stories to ensure they continue to meet policy and strategic intent and to identify any gaps.</p> <p>Go To Green Actions:</p> <ul style="list-style-type: none"> - Programme Assurance Strategy and Process agreed by SDA members by mid May - Completion of SDA Walkthrough event to review the 168 'A' level stories (25 & 26.5.12) including SDA agreement to next steps - Assurance statements for each stage of assurance agreed by SDA - mid May - Programme Assurance embedded within the Programme and operating effectively (Design Specification, Pre-Build, Post-Build and Model Office Assurance) by 15.6.12
UC_65	Esther Stewart PMO Programme Manager 18.04.12	Esther Stewart	<p>Two different October 2013 Go Live dates are being articulated within the UC Programme.</p> <p>As a result there is a lack of clarity as to the actual October 2013 Go Live date.</p>	30.07.12	03.05.12	Amber	<p>Update 02.05.12 - Discussion at SLT on 23.04.12 agreed that all plans should be aligned to October 2013 Go-Live date of 07.10.2013. Plans need to be reviewed to impact this date.</p> <p>Go To Green Actions</p> <ul style="list-style-type: none"> - Discussion of this issue at SLT on 24.04.12 - ACTIONED - Action plan to align plans to be agreed and circulated to all strands by 11.05.12 - All plans reviewed and re-planned and revised planning steps fedback to PMO by 25.05.12 - Plans updated by end July

UC_61	"Personal information s40(2)" PMO Manager	Strand Leads	<p>The de-motivational impact on staff due to departmental HR changes.</p> <p>This issue is a result of HR changes, which includes:</p> <ul style="list-style-type: none"> • Performance Management changes; • Increased pension contributions; • Increased retirement age (for some staff); • Changes to expenses regime; • Introduction of Timecards to UC Programme; and • Proposed regional pay bargaining. 	Ongoing	03.05.12	Amber	<p>Update 02.05.12 - Issue has been raised for discussion with the UC Programme People Forum to collate their views, understand the scale of the impact on the Programme and gain their assistance in mitigating this issue.</p> <p>Go To Green Action</p> <ul style="list-style-type: none"> - To discuss at UC People Forum by end May - Feedback to Issues Resolution Board on proposed mitigations, including action plan to address issue by end May
UC_62	"Personal information s40(2)" 22.03.12	Strand Leads	<p>The UC Programme will be disrupted if we lose or move staff within UC due to the Change Resource Pool recruitment exercise.</p> <p>This recruitment exercise impacts UC by:</p> <ul style="list-style-type: none"> • distracting staff from their day to day responsibilities as they apply for promotion; • creating churn across the UC Programme as staff move within UC; • creating staffing gaps in teams which either currently do not exist or may not be immediately filled; • distracting staff who have been successful in the recruitment exercise from their day to day duties as they await posting; and • distracting staff from their day to day duties to recruit and up-skill new recruits. 	17.08.12	03.05.12	Amber	<p>Update 02.05.12 - To continue to review the impact of this issue on workstreams to understand its significance and/or impact to the Programme.</p> <p>Go To Green Actions:</p> <ul style="list-style-type: none"> - Continuity plan produced by end May - Review at each Issues Resolution Board the impact of recruitment exercise on each represented area until end of June - Ensure staff exiting workstream areas provide a clear handover to staff joining - Ensure new/moving staff are inducted into the Programme/job role to support their learning journey and make the transition more seamless.
If you require a copy of the PREVIOUSLY CLOSED issues please send your request to "Redacted: Personal information s40(2)"							