

www.caritonbolling.co.u

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To: City of Bradford MDC

Initial response of the Governing Body of Carlton Bolling College ("CBC") to Bradford MDC's ("Bradford") Notice of Intention to Seek Consent of the Secretary of State to Appoint an Interim Executive Board at CBC dated 2nd July 2014.

Bradford's Contention that CBC is in Special Measures

- Bradford states, as a matter of fact, that Ofsted's Draft Inspection Report places CBC in Special Measures, entitling it to exercise its powers of intervention to see an IEB. For the following reasons, the Governing Body of CBC submits that Bradford has been premature in its service of its Notice, that CBC is not presently in special measures and that Bradford's notice is of no effect:-
 - S.62 Education and Inspections Act 2006 provides that:-

"A maintained school is by virtue of this Section eligible for intervention if-

- a. Following an inspection of the school under Chapter 1 of Part 1 of EA 2005, the Chief Inspector has given notice under the Section 13(3)(a) of that Act in a case falling within Section 13(1)(a) of that Act (school requiring special measures), and
- b. Where any subsequent inspection of the school has been made under Chapter 1 of Part 1 of that Act, the person making it did not state that in his opinion special measures were not required to be taken in relation to the school."
- b. S.13 Education Act 2005 provides as follows:-
 - 13 Duties of Chief Inspector where school causes or has caused concern
 - (1) If, on completion of a Section 5 inspection of a school, the Chief Inspector is of the opinion:
 - that special measures are required to be taken in relation to the school, or
 - (b) that the school requires a significant improvement,

he must comply with sub-sections (2) and (3).

(2) The Chief Inspector must:

- (a) send a draft of the report of the inspection
 - in the case of a maintained school to the Governing Body, and
 - ii) in the case of any other school, to the proprietor of the school, and
- (b) consider any comments on the draft that are made to him within the prescribed period by the Governing Body or proprietor as the case may be.
- (3) If, after complying with sub-section (2), the Chief Inspector is of the opinion that the case falls within paragraph (a) or (b) of sub-section (1) -
 - (a) he must without delay give notice in writing, stating that the case falls within paragraph (a) or (b) of sub-section (i)-
 - (i) to the Secretary of State,
 - (ii) in the case of a maintained school, to the [local authority], and
 - (iii) in the case of any other school, to the proprietor of the school, and
 - (b) he must state his opinion in the report of the inspection.

14. Destination of reports: maintained schools

- (1) The Chief Inspector must ensure that a copy of the report of any Section 5 inspection of a maintained school is sent without delay to the appropriate authority for the school.
- (2) The Chief Inspector must ensure that copies of the report are sent:
 - a. to the head teacher of the school.
 - to whichever of the [Local Authority] and the Governing Body are not the appropriate authority.
 - c. in the case of the school having foundation governors, to the person who appoints them and, (if different) to the appropriate appointing authority...."

 At the date of the Notice of Consultation to which this response relates, namely 2nd July 2014, the time given by Ofsted for the making of comments by the school on the draft Ofsted report, namely 8th July, had not been reached.

It is the case, therefore, that, at the date of Bradford's Notice of Intended Application for Consent for an Interim Executive Board dated 2nd July 2014, the above legislative provisions had not been complied with and satisfied and CBC was not, and remains not, in special measures.

Therefore, the Governing Body of CBC contends that the Notice is premature, noncompliant with the legislation and, therefore, of no effect and invites Bradford to withdraw it forthwith.

- Without prejudice to the submission above that the Notice referred is premature and of no effect, the Governing Body of CBC does not accept the allegations of failures set out in the Notice and reserves its right expressly to comment upon those allegations in detail if and when Bradford serves a further and compliant Notice and before any application is made to the Secretary of State for the appointment of an Interim Executive Board.
- 4. In any event, and further without prejudice to the above, the DfE's Guidance on Schools Causing Concern makes it clear that a fair consultation process should be undertaken at the formative stage of the process, the notice should give sufficient detail to enable the school to give a considered response (which it is submitted is not possible where the Ofsted report remains in draft and incomplete) and that a reasonable time, which should normally be 14 days (not the 5 days or less given by the letter of 2nd July), should be given. The period given is clearly not reasonable.

In the circumstances, please confirm that Bradford will withdraw its Notice of 2nd July.

Date:

8 500 2014

Chair of Governors

For and on behalf of the Governing Body of CBC

From: Clive Linnett Sent: 02 June 2014 16:27

To: Paul Makin

Subject: RE: Carlton Bolling

Paul

You are correct.

'Additional Governors' may only be appointed where the school is 'eligible for intervention'.

To be 'eligible for intervention' the school must be issued with a Warning Notice and failed to comply.

Warning Notices can only be issued by the local authority where it is satisfied:

- (a) that the standards of performance of pupils at the school are unacceptably low, and are likely to remain so unless the authority exercise their powers under this Part; or
- (b) that there has been a serious breakdown in the way the school is managed or governed which is prejudicing, or likely to prejudice, such standards of performance; or,
- (c) that the safety of pupils or staff of the school is threatened (whether by a breakdown of discipline or otherwise).

If there is anything you would like to clarify I will be pleased to assist.

Regards,

Clive.

Dr Clive Linnett

School Governance and Workforce Development Manager

Education and School Improvement

Tel: 01274 385627 Mob: 07582109273 Fax: 01274 385983

City of Bradford Metropolitan District Council
Department of Children's Services - Aiming High for Children
Future House Bolling Road Bradford BD4 7EB

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From: Paul Makin

Sent: 02 June 2014 16:17

To: Clive Linnett

Subject: FW: Carlton Bolling

I don't believe we have any options re additional governors unless school is eligible for intervention ?

Paul Makin

Assistant Director

Education and School Improvement

Tel: 01274 385716

Future House | Bolling Old Road | Bradford | BD4 7EB

City of Bradford Metropolitan District Council Department of Children's Services

Aiming High for Children

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From: Cllr Ralph Berry Sent: 02 June 2014 15:21

To: Paul Makin; Michael Jameson

Subject: Carlton Bolling

Leader wants some options of the situation re Additional Governors / non IEB actions.

Cllr Ralph Berry Labour; Wibsey Ward. Lead Member for Children and Young People. 07976 382993 @CllrRalphBerry http://clirralphberry.wordpress.com/

Cindy Peek

From:

George McQueen

Sent:

07 April 2014 11:42

To:

Paul Makin; Cindy Peek; Julie Jenkins; Phil Weston (School Improvement); Clive Linnett;

and the second second

David Thompson; Jani Rashid

Subject:

RE: action: IEB approval for Laisterdyke

Follow Up Flag: Follow up

Flag Status:

Completed

Well done Paul.

George McQueen Assistant Director (Access and Inclusion)

Tel: 01274 385719

Future House | Bolling Road | Bradford | BD4 7EB

City of Bradford Metropolitan District Council Department of Children's Services

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From: On Behalf Of Paul Makin

Sent: 07 April 2014 11:17

To: Cindy Peek; George McQueen; Julie Jenkins; Phil Weston (School Improvement); Clive Linnett; David

Thompson; Jani Rashid

Subject: FW: action: IEB approval for Laisterdyke

in confidence:

Please see attached for information.

Thanks

Paul

Paul Makin Assistant Director Education and School Improvement

Tel: 01274 385716 Éuture House | Bolling Lane | Bradford | BD4 7EB

City of Bradford Metropolitan District Council Department of Children's Services

Aiming High for Children

Cindy Peek

From:

Sent:

23 April 2014 10:15

To:

Clir Ralph Berry; Alison Milner; Cindy Peek; George McQueen; Michael Jameson; Paul

Makin; Phil Weston (School Improvement)

Cc:

Steve Hemming; Fiona Binns

Subject:

FW: Story in today's T&A regarding Laisterdyke Business and Enterprise College

Follow Up Flag: Follow up

Flag Status:

Blue

Attachments:

Laisterdyke 230414.pdf

Good Morning

Please see attached the story in today's T&A regarding Laisterdyke.

Thanks



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Tel: 01274 385615 2nd Floor, Future House, Bradford, BD4 7EB

City of Bradford Metropolitan District Council, Public Affairs and Communications

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| (| Cindy Peek | | | | | |
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| C | c: | Makin; Phil Weston | on Milner; Cindy Pe (School Improveme | ek; George McQue | en; Michael Jam | eson; Paul |
| | ubject: | RE: Media Enquiry | - Laisterdyke Busine | ss and Enterprise | College recent O | fotoe |
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| DUL | ject: Media En Oortance: High | quiry - Laisterdyke P | vement) Business and Enterpr | ise College recent | Ofsted | or buttlesont, |
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| ! have | e tried to cont ed her to find | acti out more details | Andrew Control | he telephor | ne unsuccessi | ully. I have |
| - | | previous emails | | a draft media s | tatement agre | ed by |
| 4. | can I ask th | nat you pick this | s up please? | | | |

29/12/2014

know both Alison Milner and Paul Makin are on leave today.

To: Steve Hemming <steve.hemming@bradford.gov.uk>,Alison Milner

<Alison.Milner@bradford.gov.uk>,Cindy Peek <Cindy.Peek@bradford.gov.uk>,George McQueen <George.McQueen@bradford.gov.uk>,Michael Jameson <Michael.Jameson@bradford.gov.uk>,Paul Makin <Paul.Makin@bradford.gov.uk>,"Phil Weston (School Improvement)"

<Phil.Weston2@bradford.gov.uk>

Cc: "Jane Lewis (City Hall)" <jane.lewis@bradford.gov.uk>,Sue Butterfield :<sue.butterfield@bradford.gov.uk>,Fiona Binns <Fiona.Binns@bradford.gov.uk

Subject:

Good morning

The Right Hon Michael Gove MP yesterday gave approval for an Interim Executive Board (IEB) to be implemented at Laisterdyke Business and Enterprise College. This replaces the Governing Body. The Principal is sending a letter to all parents today to inform them. It is likely the College will receive media enquiries. Jen McIntosh, the College's Principal, has asked that we handle any media enquiries for her.

Alison Milner prepared a media statement which is incorporated below in the school's statement. I have used one of Alison's suggested paragraphs but happy to put in the second para if you wish me to, which is:

"The Council's primary concern is the education of the children and we will continue to advise and support the Governing Body and the school's leadership team to ensure that the school continues to operate effectively."

Please let me have any further comments or amends.

Thanks very much

Alyson

Media Statement on behalf Laisterdyke Business and Enterprise College (to be issued on request)

The Right Hon Michael Gove MP, Secretary of State for Education, has granted permission for an IEB (Interim Executive Board) to be implemented at Laisterdyke Business and Enterprise College.

The College was inspected by Ofsted in September 2013 and judged to require improvement. A monitoring visit by inspectors in November 2013 identified that there was an urgent need for governors to determine and address improvements.

The Local Authority has worked with the Governing Body regarding the governance concerns. Staff in school will work with the IEB to focus on the improvements which are required.

Michael Jameson, Bradford Council's Strategic Director for Children's Services, said: "The Douncil's and the College's primary concern is the education of the children who attend Laisterdyke Business and Enterprise College and the Local Authority will continue to advise and support the school's leadership team to ensure the school operates effectively."

Stephen Pickles

From:

Sent:

To:

Subject:

Laisterdyke - urgent

Importance:

High



Tried to ring you but not sure you work on Fridays.

Sorry - I've been asked by Paul Makin to contact you on this

concerns about the governing body Can you please contact concerns about the governing body and the chair of governors at the school, effectively invoking the whistle blowing policy. Because the concerns relate come to the Local Authority. The situation at Laisterdyke is difficult (the Authority to the Chair of Governor has given warning of the intention to establish an IEB).

Please can you have a conversation with concerns and to assess what potential action needs to be taken by us.

I have said that you will contact her as soon as you are able (as a matter of urgency), but I have indicate that I'm not sure you work on Fridays.

Please give me a ring if you need to

details are

thanks

Indy Peek

From:

on behalf of Paul Makin

-ent:

07 April 2014 11:48

0:

Cindy Peek; George McQueen; Julie Jenkins; Phil Weston (School Improvement); Clive

Linnett; David Thompson; Jani Rashid

Subject:

RE: action: IEB approval for Laisterdyke

Follow Up Flag: Follow up

Tag Status:

Completed

Further to the email below; the GB and IEB are not aware of this information and Legal are drafting a letter which will go out this afternoon; until then this information is highly confidential.

regards,

Education and School Improvement Access and Inclusion

al: 01274 385676 Siture House | Bolling Road | Bradford | BD4 7EB

July of Bradford Metropolitan District Council Department of Children's Services

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::om: On Behalf Of Paul Makin

Cent: 07 April 2014 11:17

: Cindy Peek; George McQueen; Julie Jenkins; Phil Weston (School Improvement); Clive Linnett; David

: ompson; Jani Rashid

bject: FW: action: IEB approval for Laisterdyke

a confidence:

Lease see attached for information.

Hanks

Paul

aul Makin **Assistant Director** ucation and School Improvement

ci: 01274 385716 future House | Bolling Lane | Bradford | BD4 7EB

ty of Bradford Metropolitan District Council partment of Children's Services

From: on behalf of Paul Makin

Sent: 15 January 2014 13:24

To:

Subject: Private and Confidential: Warning Notice - Laisterdyke Business and Enterprise College - 15.01.14

Importance: High Sensitivity: Confidential

Attachments: Warning Notice Letter - 15.01.14.pdf; Warning Letter - Laisterdyke Business

Enterprise College - 15.01.14.pdf

Dear

Please find attached a letter for your attention and a warning notice as referred to within my letter.

A hard copy has also been sent to you in the post.

Regards,

Paul

Paul Makin
Assistant Director
Education and School Improvement

Tel: 01274 385716 Future House | Bolling Lane | Bradford | BD4 7EB

City of Bradford Metropolitan District Council Department of Children's Services

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Department of Children's Services

Aiming High for Children

PRIVATE & CONFIDENTIAL



Director's Suite Future House Bolling Road Bradford BD4 7EB

PA: 01274 385676

14 January 2014

Dear

Warning Notice: Laisterdyke Business & Enterprise College

I am writing to you in your Governors at Laisterdyke Business and Enterprise College to inform you that the LA is issuing this Warning Notice to the Governing Body of Laisterdyke Business & Enterprise College under Section 60 of the Education and Inspections Act 2006.

Section 60(2) states that a local authority may issue a Warning Notice where they are satisfied:

- (a) that the standards of performance of pupils at the school are unacceptably low, and are likely to remain so unless the authority exercise their powers under this Part; or
- (b) that there has been a serious breakdown in the way the school is managed or governed which is prejudicing, or likely to prejudice, such standards of performance; or,
- © that the safety of pupils or staff of the school is threatened (whether by a breakdown of discipline or otherwise).

This Warning Notice is issued because of the Local Authority's concerns with respect to (b) and the governing body's inability to address these concerns.

It is our view that the actions of the Governing Body are hindering the pace of improvement at the College. There is evidence in the HMI monitoring letter (6 November 2013), the School Specific Monitoring Group meeting minutes and recent feedback from the Senior Area Achievement Officer that the actions of the Governing Body are obstructing progress.

The LA is concerned about the pace of implementation of the College's 'Getting to Good' plan, the Senior Leadership Team arrangements and progress in reviewing the work of the Governing Body. The LA is also concerned that the Governing Body is not meeting it's responsibilities for the head teachers well-being.

The Governing Body has been slow to respond to recommendations contained within the Ofsted report of 13 September 2013 and the HMI letter in November which states:





"governors have not taken swift enough action to support the college's improvement or improve their own effectiveness. For example, although some preparatory work has been carried out, governors have yet to decide when the external review of governance will take place and who will lead it".

The HMI letter does identify some areas that the Governing Body has begun to address but states that governors have not taken swift enough action to support the College's improvement or improve their own effectiveness.

The LA recently completed its review of Schools Causing Concern and our judgement is that the progress made by Laisterdyke College is inadequate. Recent events within the governing body, including the recent resignation of the Chair of Governors, have further undermined our confidence in its ability to address the issues facing the College.

The LA has specific concerns about the governing body's effectiveness in:

- Providing strategic direction for the College so that the education and life chances of pupils are safeguarded;
- Agreeing early action to tackle school underperformance e.g. agreement of a new staffing structure so that it does not become entrenched and lead to formal school failure;
- Ensuring effective support and challenge for the school leadership so that improvements can be made quickly.

We now require the governing body to respond to the points indicated above by producing a detailed action plan that demonstrates how you will address these concerns indicating appropriate timescales. We require this action plan by 4.30pm on the date when the 15 working day compliance period will come to an end.

If the governing body fails to respond by the given deadline the Local Authority will use its powers of intervention, under Section 64 or Section 65 Education and Inspections Act 2006 (re-enactment of S16A of the School Standards and Framework Act 1998):

- to appoint such Additional Governors to strengthen the governing body as it thinks fit;
 or
- by seeking approval from the Secretary of State to provide for the Governing Body to consist of interim executive members (an "Interim Executive Board").

In accordance with Section 60(7) of the Education and Inspections Act 2006, the Governing Body has the right to appeal to Ofsted. Any such representation must be made in writing within 15 working days of receipt of the warning notice. It should be sent to warningnotices@ofsted.gov.uk and copied to the Local Authority.

A copy of this letter has been sent to Her Majesty's Chief Inspector of Schools at Ofsted and the Headteacher of the school. This is a legal requirement set out under section 60(6) of the Act.

Yours sincerely

Paul Makin

Assistant Director

PAMapi

Education and School Improvement

Cc HMI Chief Inspector of Schools, Ofsted Ms Jen McIntosh, Headteacher All members of the Governing Body

Stephen Pickles

From:

Phil Weston (School Improvement)

Sent:

14 January 2015 19:04

To:

Subject: Attachments: CONFIDENTIAL FOI: Laisterdyke BEC Laisterdyke Letter 12 December 2013.doc

Follow Up Flag: Flag Status: Follow up Flagged

Phil Weston

Head of the Bradford Achievement Service Bradford Achievement Service

Tel: 01274 385871 o Mob: 07582109268 o Fax: 01274 385943

Email: phil.weston2@bradford.gov.uk

4th Floor, Future House, Bolling Road, Bradford, BD4 7EB

City of Bradford Metropolitan District Council Department of Children's Services

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From: Clive Linnett

Sent: 12 December 2013 16:44

To: Paul Makin; Phil Weston (School Improvement)

Subject: Laisterdyke BEC

Paul. Phil,

In haste a draft letter. COG, Laisterdyke BEC) - broad brush in content.

I have spoken to see the property of the straight of the second of the s

forms me that he will have an opportunity to speak with Phil tomorrow but he did emphasise the following points in our conversation:

- · The chair will be retiring in 6 months
- The vice- chair who will probably be elected chair is lukewarm in her confidence about the present leadership's ability to take the school forward
- The governing body is excessively detailed in its demands and dilatory in taking decisions and may lack capacity

For these reasons, suggests the governors.

I am away tomorrow but back on Monday.

Regards.

Clive.

Clive Linnett
School Governance and Workforce Development Officer
Leadership & Governance
Department of Children's Services
Future House
Bolling Road
Bradford
BD4 7EB

E mail: Clive.Linnett@bradford.gov.uk

Tel: 01274385629 Mobile: 07582109273

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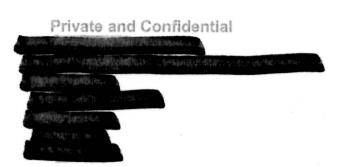


Department of Children's Services

Aiming High for Children

Director's Suite Future House Bolling Road Bradford BD4 7EB





By Email

20 December 2013

Dea

Following our discussion on 20 December 2013, I am writing to formally express the Local Authority's concerns about Governance at Laisterdyke Business Enterprise College.

It is our view that the actions of the Governing Body are hindering the pace of improvement at the college. There is evidence in the HMI monitoring letter (dated 06 November 2013), the School Specific Monitoring Group meetings and recent feedback from the Senior Area Achievement Officer that the actions of the Governing Body are obstructing progress.

My specific concerns are around the pace of implementation of the school's "Getting to Good" plan.

It is my view that the Governing Body has been slow to respond to recommendations contained within the Ofsted report of 13 September 2013 and the HMI letter which states that the college should take further action to urgently commission an external review of Governance so that all areas for improvement in relation to this aspect of leadership are quickly determined and addressed. The HMI letter does identify some areas that the Governing Body has begun to address but states that Governors have not taken swift enough action to support the college's improvement or improve their own effectiveness.

I am writing to request a meeting with you to further explore the capacity of the Governing Body to provide effective strategic leadership of the school. The purpose of the meeting is to discuss the Local Authority's concerns and explore ways in which to support the school and its pupils.



At this meeting we will be able to explore actions the Governing Body intends to take and the range of options available to the Local Authority. You will be aware that the Local Authority has a range of powers of intervention. This process can include the issuing of a formal Warning Notice which may lead to formal intervention which can include application to the Secretary of State to replace the Governing Body with an Interim Executive Board.

I will contact you to arrange this meeting early in January.

I do hope that our discussions lead to a positive outcome and from our recent discussions I am aware you wish to engage in a positive dialogue. I look forward to meeting with you early in the New Year.

Yours sincerely

Paul Makin

Assistant Director

PAWapir

Education and School Improvement

Cc: Kath Tunstall, Strategic Director

Clive Linnett, School Governance & Workforce Development Manager

From: Clive Linnett

Sent: 16 April 2014 12:52

To: Paul Makin

Subject: RE: Laisterdyke

Paul

- (a) Temporary Governing Bodies are established only in preparation for opening a new school
- (b) Where there are concerns about the fitness of a governing body to exercise its functions the LA must firstly make its concerns known to the governing body, following which a Warning Notice can be issued if the LA is not reassured about necessary progress. A Warning Notice can then trigger a range of actions including the appointment of Additional Governors or replacement of the governing body by an IEB.
- (c) Where standards or safety are not at issue a Warning Notice can be issued on the grounds "that there has been a serious breakdown in the way the school is managed or governed which is prejudicing, or likely to prejudice, such standards of performance".

Regards,

Clive.

Dr Clive Linnett

School Governance and Workforce Development Manager

Education and School Improvement

Tel: 01274 385627 Mob: 07582109273 Fax: 01274 385983

City of Bradford Metropolitan District Council Department of Children's Services - Aiming High for Children Future House Bolling Road Bradford BD4 7EB

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From: Paul Makin

Sent: 16 April 2014 09:20

To: Clive Linnett

Subject: FW: Laisterdyke

Any idea about this?

Thanks Paul

From: Paul Makin

Sent: 15 April 2014 12:44

To: Clive Linnett

Subject: FW: Laisterdyke

See query below from Cllr Berry. Do you have any information?

Thanks Paul

Paul Makin

Assistant Director

Education and School Improvement

Tel: 01274 385716

Future House | Bolling Old Road | Bradford | BD4 7EB

City of Bradford Metropolitan District Council Department of Children's Services

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From On Behalf Of Michael Jameson

Sent: 15 April 2014 10:34

To: Paul Makin

Subject: FW: Laisterdyke

Hi Paul,

Please could you find out some detail on what Ralph is asking below?

Many thanks.

Strategic Director's Office

Tel: 01274 434335 - Fax: 01274 431784 Room 202, City Hall, Bradford, BD1 1HY

City of Bradford Metropolitan District Council Department of Children's Services

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From: Ralph Berry

Sent: 14 April 2014 21:04 To: Michael Jameson Subject: RE: Laisterdyke

Ohh sounds good

One of my contact s mentioned to me a while back ability to under 2006 act, impose a temporary. Gb?

Ralph

On 14 Apr 2014 20:42, "Michael Jameson" < Michael Jameson@bradford.gov.uk > wrote: Hi Ralph

Had positive conversation with the last Laisterdyke and the last Carlton Bolling particularly some thoughts about next steps which we can discuss when we meet

Michael

From: Ralph Berry [Sent: 12 April 2014 16:11 To: Michael Jameson Subject: Laisterdyke

The T and A are onto it gave positive lines they see IEB. As a powerful bunch which is good Ralph

HILL DICKINSON

P Makin Esq Assistant Director Education and School Improvement Department of Children's Services City of Bradford MDC Future House Bolling Road Bradford BD4 7EB

Our Ref: DXR.DD.12002053.4 123142365.1 Date: 27 March 2014

Direct Line: +44 (0)151 600 8416 david.rawlinson@hilldickinson.com

Please ask for David Rawlinson

By first class post and email: paul.makin@bradford.gov.uk

Dear Sirs

Re:

Our client: MD Consultants (UK) Limited ("MD Consultants")
Re: Laisterdyke Business and Enterprise College ("Laisterdyke")

We act for MD Consultants (UK) Limited whom we are instructed have been themselves instructed by the Governing Body of Laisterdyke.

We have been consulted to provide advice to Laisterdyke in relation to your letter dated 21 March 2014, concerning the Governing Body's procurement of the services of MD Consultants.

We are instructed that Laisterdyke was faced with a situation in which the Governors was being asked to sign the final page of an Application for Consent of the Secretary of State for an Interim Executive Board to be appointed without sight of the draft Application itself and, following the Chair's calling for a sight of the draft Application, the receipt of a Letter of Consultation in relation to the proposed IEB Application which was then delivered in compliance with the relevant statutory provisions and DfE guidance. Therefore, the Governing Body of Laisterdyke required very urgent advice of a specialist nature from a specialist education consultant.

Accordingly, the Governing Body resolved, at its meeting on 3rd March 2014, to instruct MD Consultants (UK) Limited to provide that advice and allocated a budget of £10,000.00 for the purpose of obtaining it. In doing so, it was entitled to rely upon the following exceptions to the requirements set out in the Council's Finance Regulations for Maintained Schools, namely:-

(a) 28.1.2: The execution of works or supply of services of a specialised nature which, in the opinion of the governing body, are carried out by only one contract and where no reasonably satisfactory alternative is available; and/or

> Hill Dickinson LLP No. 1 St. Paul's Square Liverpool L3 95.1 Tel: +44 (0)151 600 8000 Fax: +44 (0)151 600 8001 OX 14129 Liverpool

hilldickinson.com

The Hill Dickinson Legal Services Group has offices in Liverpool, Manchester, London, Sheffield, Phaeus, Singapore, Monaco and Hong Kong.

(b) 28.1.7: Purchasers, works and services required by the governing body so urgently as not to permit compliance with the requirements of competition.

We are instructed further that, although a pro forma invoice was submitted originally to Laisterdyke by MD Consultants (UK) Limited, that pro forma invoice was withdrawn and an invoice for services actually completed was rendered by MD Consultants (UK) Limited on 13 March 2014 in the sum of £7,455.90 and that it is this invoice which the Finance and Governors have been asking the payment but have been faced with a refusal. A copy of that invoice is attached.

Please confirm that you are satisfied that Laisterdyke has acted properly in the circumstances, given the very urgent nature of the advice required in the light of the Council's steps to consult within a 14 day timeframe.

Yours faithfully

Hill Dickinson LLP

Enc

10 POINTER BRIEFING NOTE

Department of Children's Services

Max 1 A4

| SUBJECT: | | Laisterdyke Business & Enterprise College | | | |
|---------------|--------|---|----------------------------------|--|--|
| Prepared by: | | Paul Makin | Confidential: [YES/NO] | | |
| Prepared for: | | Elected Members | Laintenan 2 | | |
| Contact | Tel: | 01274 385676 | Date of Original Issue: 24.03.14 | | |
| | Mob: | [Mobile Tel No.] | | | |
| | Email: | paul.makin@bradford.gov.uk | Revision No. 1 | | |

HISTORY

- Laisterdyke Business & Enterprise College (LBEC) has been a Local Authority Priority 1 school (SCC - school causing concern) for 21 months since June 2012 when the school requested this priority level
- The College was inspected by Ofsted in September 2013. It was judged to Require Improvement (RI).
- The inspection report contained a number of urgent actions for the Governing Body
- Ofsted undertook a monitoring visit in November 2013 and the monitoring report was critical of the GB as the required actions had not been undertaken. This included undertaking an external review of governance, making decisions regarding temporary senior leadership positions and putting in place an effective 'getting to good' plan.
- The LA has been represented in GB meetings by a Senior Area Achievement Officer who is an experienced Ofsted inspector. It is the view of the Local Authority that the GB progress in addressing the key issues is slow.
- The Local Authority raised concerns with the Chair of Governors (CoG) in late December 2013 and issued the GB with a formal warning notice in January 2014.
- The Warning Notice notified the GB about concerns regarding
 - Providing strategic direction for the College so that the education and life chances of pupils are safeguarded;
 - Agreeing early action to tackle school underperformance e.g. agreement of a substantive senior leadership structure so that underperformance does not become, further entrenched and lead to formal school failure;
 - Ensuring effective support and challenge for the school leadership so that improvements can be made quickly. This includes having due regard for the well-being of the Senior Leadership team.
- The Warning Notice required the GB to provide the LA with a detailed action plan addressing these points.
- The GB did not provided the LA with the necessary information that was requested (a detailed

10 POINTS

- It is the view of the LA that the GB is dysfunctional and is impeding the progress of the school.
- It is the view of the LA that this is having a very negative impact on overall leadership and management and that this is causing significant delay to the College's progress.
- It is the view of the LA that the College is likely to be subject to a further monitoring visit and/or a further inspection in the near future.
- It is the view of the LA that the College will be judged by Ofsted as inadequate (requiring Special Measures) if it is inspected.
- LA officers have met with representatives of the GB and has formally notified the GB of the intention to apply to the Secretary of State to put in place an Interim Executive Board. (IEB)
- The process allows the GB to make formal representations to the LA and Secretary of State (SoS).
- There continues to be very 'strained relationships' between the GB and school leadership and the LA has serious concerns about the current activity of the GB in relation to the challenge and support it is providing for the school's senior leadership team.
- If the Secretary of State approves the establishment of the IEB it will be the IEB's role to ensure that
 the College makes rapid progress and provides effective challenge and support to the College's
 senior management team.

LINE TO TAKE

 Members are asked to note the serious concerns that officers have about the actions of the current Governing Body

CONTENTIOUS ISSUES

The establishment of an IEB may attract media attention.

| RELEVANT SUPP | ON THE INFO |
|----------------------|---|
| Web Link: | [Enter web link if applicable] |
| Doc Link on Servers: | [en relevant Committee III] |
| Мар: | to shared areal |
| DI | [Where possible and appropriate, attach map relating to brief] |
| Part I. | [Where possible and appropriate, attach plan relating to brief] |

Dani Mistry

From:

Phil Weston (School Improvement)

Sent:

14 January 2015 19:10

To: Subject:

CONFIDENTIAL FOI: LBEC

Follow Up Flag: Flag Status: Follow up Flagged

Phil Weston

Head of the Bradford Achievement Service Bradford Achievement Service

Tel: 01274 335871 Mob: 07582109268 Fax: 01274 385943

Email: phil.weston2@bradford.gov.uk

4th Floor, Future House, Bolling Road, Bradford, BD4 7EB

City of Bradford Metropolitan District Council Department of Children's Services

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From: Phil Weston (School Improvement)

Sent: 11 December 2013 17:41 To: Paul Makin; Clive Linnett

Cc:

Subject: RE: LBEC

Good - thanks

Phil Weston

Head of the Bradford Achievement Service Bradford Achievement Service

Tel: 01274 385871 * Mob: 07582109268 * Fax: 01274 385943

Email: phil.weston2@bradford.gov.uk

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From: Paul Makin

Sent: 11 December 2013 17:40

To: Phil Weston (School Improvement); Clive Linnett

Cc: Gerrard McDowell Subject: RE: LBEC

Perhaps we can discuss after ESIMT meeting? Paul

Paul Makin
Assistant Director
Education and School Improvement

Tel: 01274 385716 Future House | Bolling Old Road | Bradford | BD4 7EB

City of Bradford Metropolitan District Council Department of Children's Services

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From: Phil Weston (School Improvement)

Sent: 11 December 2013 17:29 To: Clive Linnett; Paul Makin

Cc:

Subject: FW: LBEC

Paul/Clive - FYI

I would like to talk to you about we proceed with this?

Thanks

Phil Weston

Head of the Bradford Achievement Service Bradford Achievement Service

Tel: 01274 385871

Mob: 07582109268

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From:

Sent: 11 December 2013 17:13

To: Phil Weston (School Improvement)

Subject: RE: LBEC

Phil

Governance at LBEC is not strong. Given that the situation is a barrier to college improvement and is clearly putting the significant pressure I suggested the meeting with the LA. The purpose of this meeting is to listent objectively to the concerns and some strong and consider, if appropriate, possible future action by the college and possibly by the LA. The position is complicated given that this is a Foundation School and I was hoping that could clarify the relationship between the LA and a Foundation School.

this with but as yet relationships remain very strained. More importantly business is progressing through Governors at a very slow pace. There are echoes of situations in other schools in the locality and indeed some of the governors do sit on other GBs in the area.

I played very little part in the discussion on Monday partly because the GB are increasingly looking elsewhere for advice and I arn very uncertain of the LAs "jurisdiction" given the Foundation School status. I may be wrong, but I am seen to be firmly on the side of the school leadership. You have seen the reports I write and I would consider that I remain very objective.

As you can see I am anxious that this situation is resolved particularly as we will have HMI monitoring inspection just after February half term and Governance is a area for improvement. I would not like to see HMI concerns about this aspect of leadership resulting in the inspection being brought forward. The college will need the full 5 terms to get to good.

Kind regards

From: Phil Weston (School Improvement)

Sent: 11 December 2013 16:07

To:

Cc: Paul Makin; Clive Linnett

Subject: RE: LBEC

I'm not clear what the purpose of the meeting is and whether Jen has actually requested it.

I'll copy Paul and Clive into this message as you've requested their involvement but I need to understand whether you are suggesting this is a GB behaving unreasonably or is it a GB holding a headteacher strongly to account? I'd also like to understand the part you played in the meeting — were you asked for advice, etc.

Hope that makes sense please get back to me

Phil Weston

Head of the Bradford Achievement Service Bradford Achievement Service

Tel: 01274 385871 a Mob: 07582109268 a Fax: 01274 385943

Email: phil.weston2@bradford.gov.uk

4th Floor, Future House, Bolling Road, Bradford, BD4 7EB

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From

Sent: 11 December 2013 15:50

To: Phil Weston (School Improvement)

Subject: LBEC

Phil

As I indicated to you I attended a difficult GB meeting at LBEC on Monday evening part in the secondary partnership review of Hanson connected to the events of Monday evening. I would suggest that it would be useful for you (as chair of SSMG), Paul Makin and Clive Linnett to paccount of the situation at the college and consider the LA's response. LBEC is a Foundation School and as such the Governors have more autonomy. I would suggest that the meeting takes place before the end of term and I would be happy to be in attendance if required.

(I have been in the college most of today working with different members of the SLT) that I would raise this with you and Paul as a matter of urgency.

You will have a missed call from me earlier today so please ignore it. I was ringing from LBEC to discuss this matter.

Regards

Dandford Anti-

Bradford Achievement Service

Tel: 01274 385824 - Mob: 07582109258 - Fax: 01274 385943

Email: d.thompson@bradford.gov.uk

4th Floor, Future House, Bolling Road, Bradford, BD4 7EB

City of Bradford Metropolitan District Council

Department of Children's Services

Visiono Islam for children

Dani Mistry

From:

Phil Weston (School Improvement)

Sent:

14 January 2015 19:19

To:

Subject:

CONFIDENTIAL FOI: Laisterdyke

Follow Up Flag: Flag Status: Follow up Flagged

Phil Weston

Head of the Bradford Achievement Service Bradford Achievement Service

Tel: 01274 385871 - Mob: 07582109268 - Fax: 01274 385943

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From: Phil Weston (School Improvement)

Sent: 15 January 2014 12:48

To: Paul Makin Cc: Clive Linnett Subject: Laisterdyke

Paul

I have an SSMG for LBEC scheduled for 23 Jan. This falls in the 15 day WN window. I've talked to Clive and we believe this will only confuse things. I propose to postpone the SSMG

Do you agree?

Phil Weston

Head of the Bradford Achievement Service Bradford Achievement Service

Tel: 01274 385871 Mob: 07582109268 Fax: 01274 385943

Email: phil.weston2@bradford.gov.uk

4th Floor, Future House, Bolling Road, Bradford, BD4 7EB

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Stephen Pickles

From:

Phil Weston (School Improvement)

Sent:

09 January 2015 17:39

To:

Subject: Attachments: CONFIDENTIAL FOI: Laisterdyke Business and Enterprise College

Governor Report 290314 final.doc

Follow Up Flag:

Follow up Flagged

Flag Status:

Phil Weston

Head of the Bradford Achievement Service Bradford Achievement Service

Tel: 01274 385871 • Mob: 07582109268 • Fax: 01274 385943

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----Original Message----

From: [mailto Sent: 30 March 2014 20:11 [mailto

To: Clive Linnett

Cc: Paul Makin; Phil Weston (School Improvement);

Subject: Laisterdyke Business and Enterprise College

Dear Clive

Laisterdyke Business and Enterprise College and hoping to engage the help of governor services.

Following significant events and communications over last week at the college you can broker what will most likely be a series of mediatory meeting Laisterdyke.

The first of these meetings needs to be brokered to take place this week if possible.

The purpose of the meetings will be to take forward relationships in order to secure partnership working with regards to the safe and effective running of the college. Areas which need discussion are as follows.

-to agree respective roles and responsibilities of governors and senior leaders -to review the effectiveness of the governor code of conduct currently in place at Laisterdyke and, if necessary, strengthen it -to establish an appropriate protocol that enables governors and senior leaders to work together to further the work of the college -to establish an appropriate protocol for governors to gain first-hand knowledge of the work of the college.

It is essential that whoever acts as mediator in this has an excellent knowledge of the status of governance within foundation schools and the powers of governors in such schools. I am attaching my most recent report to governors so that you have some background to this request. I look forward to hearing from you next week. I can be contacted

email is agovernors, to contact

I will be asking

know I have requested this.

Regards

2

Dani Mistry

From:

Phil Weston (School Improvement)

Sent:

09 January 2015 17:47

To:

Subject:

CONFIDENTIAL FOI: Laisterdyke Interim Executive Board (IEB): Approval from

Department for Education.

Importance:

High

Follow Up Flag:

Follow up

Flag Status:

Flagged

Phil Weston

Head of the Bradford Achievement Service Bradford Achievement Service

Tel: 01274 385871 = Mob: 07582109268 = Fax: 01274 385943

Email: phil.weston2@bradford.gov.uk

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From: Clive Linnett

Sent: 07 April 2014 17:34

To:

Cc: Paul Makin; Phil Weston (School Improvement);

Subject: Laisterdyke Interim Executive Board (IEB): Approval from Department for Education.

Importance: High



I can inform you that the local authority application to establish an IEB at Laisterdyke College has been approved by the Department for Education.

You will receive formal confirmation by mail. In the meantime I ask that this information remains confidential.

We will contact you again shortly to arrange an early meeting with the college principal and local authority officers.

The clerk to the IEB will be Evelyn Haigh.

If there is anything you would like to clarify I will be pleased to assist.

Regards,

Clive.

Dr Clive Linnett

School Governance and Workforce Development Manager

Education and School Improvement

Tel: 01274 385627 Mob: 07582109273 Fax: 01274 385983

City of Bradford Metropolitan District Council
Department of Children's Services - Aiming High for Children
Future House Bolling Road Bradford BD4 7EB

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From: Clive Linnett

Sent: 25 February 2014 11:55

To: Paul Makin; Phil Weston (School Improvement); David Thompson

Subject: FW: PROTECT - REGULATORY: RE: Laisterdyke Business & Enterprise College, Bradford LA

FYI

Dr Clive Linnett
Governance and Workforce Development Manager
Department of Children's Services
Future House
Bolling Road
Bradford
BD4 7EB

E mail: Clive.Linnett@bradford.gov.uk

Tel: 01274385629 Mobile: 07582109273

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From: Clive Linnett

Sent: 25 February 2014 10:13

To: 'Warning Notices'

Subject: RE: PROTECT - REGULATORY: RE: Laisterdyke Business & Enterprise College, Bradford LA

Thank you for confirming that the governing body at Laisterdyke Business & Enterprise College is not appealing against the Warning Notice issued by the Bradford LA.

Please confirm that Ofsted accepts the Warning Notice, so that the LA can submit its application to replace the governing body of the college with an Interim Executive Board.

Regards,

Clive

Dr Clive Linnett
Governance and Workforce Development Manager
Department of Children's Services
Future House
Bolling Road
Bradford
BD4 7E8
E mail: Clive Linnett@bradford.gov.uk

Tel: 01274385629 Mobile: 07582109273

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From: On Behalf Of Warning Notices

Sent: 25 February 2014 08:26

To: Clive Linnett

Subject: PROTECT - REGULATORY: RE: Laisterdyke Business & Enterprise College, Bradford LA

Dear Mr Linnet -

After Laisterdyke had been issued with the Warning Notice, we received correspondence from This was in response to the Warning Notice. The correspondence did not state that the Governing Body was appealing against the Warning Notice whether the correspondence should be treated as an appeal and confirmmed that it should not.

Regards

Stephen

STEPHEN HARGADON

Inspection and Management Support Team Supervisor

Ofsted - Floor 6 - Piccadilly Gate - Store Street - Manchester MI 2WD

Email

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My team members are

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From: Clive Linnett [mailto:Clive.Linnett@bradford.gov.uk]

Sent: 21 February 2014 16:46

To: Warning Notices

Subject: Laisterdyke Business & Enterprise College, Bradford LA

The Bradford LA issued a warning Notice to the Governing Body at Laisterdyke Business & Enterprise College (15 January).

The LA is informed that the College's Governing Body has exercised its right to appeal and has made representations to Ofsted.

The LA understands that Ofsted may confirm the Warning Notice or not, usually within a period of 10 working days after receipt of the representation (21 February).

The LA would like to know when a reply to the Warning Notice might be anticipated.

Regards,

Dr Clive Linnett
Governance and Workforce Development Manager
Department of Children's Services
Future House
Bolling Road
Bradford
BD4 7EB
E mail: Clive_Linnett@bradford.gov.uk

Tel: 01274385629 Mobile: 07582109273

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Stephen Pickles

From:

Alison Milner

Sent:

28 April 2014 13:56

To: Cc:

Geoff Podmore

Subject:

RE: FOr info, responses to T&A questions re Laisterdyke and Carlton Bolling

Attachments:

Responses to T&A questions Laisterdyke Business and Enterprise College and Carlton

Bolling school 22.04.14.doc

Thanks Alyson, please also see attached answers to T&A questions, issued last week re Laisterdyke and Carlton Bolling, Alison.

Alison Milner

Assistant Director, Communications

Tel: 01274 432131 Mob: 07803 981963 Room 420, City Hall, Bradford BD1 1HY

City of Bradford Metropolitan District Council Office of Chief Executive

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From: Alyson Hardaker Sent: 28 April 2014 13:53

To: Yeek; George McQueen; Michael Jameson: Paul Makin; Phil Weston (School Improvement)

Cc: (City Hall);

Subject: RE: Reports of school 'islamisation' concerns

Thanks Alison.

Jani has confirmed that no school has contacted him so the statement is now being sent.

Thanks



Tel: 01274 385615

2nd Floor, Future House, Bradford, BD4 7EB

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From: Alison Milner

Sent: 28 April 2014 12:04

To: Alyson Hardaker; Cindy Peek; George McQueen; Michael Jameson; Paul Makin; Phil Weston (School

Improvement)

Cc: (City Hall);

Subject: RE: Reports of school 'islamisation' concerns

Thanks Alyson, this is a repeat of the same question the BBC asked last week.

Please send the statement below, assuming it is still accurate of course, thanks Alison.

"Bradford Council has not received any complaints. We are aware of one school contacting the Council to discuss generally the anonymous Trojan Horse letter, which was sent to Birmingham City Council several months ago and makes allegations about some Birmingham schools."

Alison Milner
Assistant Director, Communications

Tel: 01274 432131 Mob: 07803 981963 Room 420, City Hall, Bradford BD1 1HY

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From: Sent: 28 April 2014 11:52

To: Alison Milner; Cindy Peek; George McQueen; Michael Jameson; Paul Making Phil Weston (School Improvement)

Cc: A City Hall);

Subject: Reports of school 'islamisation' concerns

Good Morning

The BBC has contacted me regarding the Trojan Horse enquiry which we were dealing with two weeks ago. There is some detail below about what has happened since in Birmingham and the question being asked of Bradford is highlighted in red.

The essence of their enquiry is that:

Birmingham City Council says it has received over 200 reports, from emails to phone calls from staff, parents and governors relating to the Trojan Horse plot but also more generally, about fears of the co-ordinated 'islamisation' of schools. The council has admitted receiving the 'Trojan Horse'

letter more than months before it was published. We're trying to find out how many reports of these concerns your council has received.

My instinct is to send them one of the three media statements which we produced on 14 April, being:

"Bradford Council has not received any complaints. We are aware of one school contacting the Council to discuss generally the anonymous Trojan Horse letter, which was sent to Birmingham City Council several months ago and makes allegations about some Birmingham schools."

"The Council's primary concern is always the education of all the children in Bradford's schools. If the Council has any concerns about the effectiveness of a governing body, we will act quickly and appropriately to help that school make rapid progress in improving the education experience and outcomes for its pupils."

Please let me know your thoughts. The reporter has asked for this information by the close of play today.

Thanks

Education Communications Team

Tel: 01274 385615

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City of Bradford Metropolitan District Council, Public Affairs and Communications

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Responses to T&A questions: Laisterdyke Business and Enterprise College and Carlton Bolling 22.04.14

T&A: In one letter we have been told that the governing body had suspended the and other senior staff for not signing off on the payment of an invoice, and that this was a major reason for the IEB being installed. Is there any truth to that?

"The Council's primary concern is the education of the children at Laisterdyke Business and Enterprise College.

"We will always act quickly and decisively if we believe an autonomous Governing Body is not acting in the best interests of a school and the children being educated there. We had concerns about the actions and effectiveness of the Governing Body of at Laisterdyke Business and Enterprise College. Similar concerns have also been expressed in a recent Ofsted report. We therefore established an Interim Executive Board at Laisterdyke Business and Enterprise College, with the required approval of the Secretary of State for Education.

"The Interim Executive Board will help the school make rapid progress in improving the education experience and outcomes for children at the school. The Board will work closely with the headteacher, staff, parents and children. The people on the Interim Executive Board are very committed professionals with a wide experience of working with schools, children and young people."

The Laisterdyke was not suspended by the Governing Body, but two other members of staff were.

T&A: The letter Governors at Park View School in Birmingham, recently led governor training at Laisterdyke

We understand that some members of the Governing Body did arrange and attend training

T&A: The letter we were sent claims that Faisal Khan arranged for the governors at Carlton Bolling College to visit Park View School to learn the secrets of that school's success.

Governing Bodies are autonomous, but we understand some members of the Governing Body at Carlton Bolling did visit Park View School. We also understand that planned further visits were cancelled."

| A separate person has told us that | The state of the s | ne governing body at |
|---------------------------------------|--|----------------------|
| Laisterdyke, and governors refused to | pass on minutes of governors' n | neetings to her. |

Laisterdyke Body.

Sent: 11 September

off Podmore; Tony Reeves; Cllr David Green; Cllr Ralph Berry; George McQueen;

Subject: Carlton Bolling: Yorkshire Standard report
And here is a link to another Carlton Bolling article, this time from the online 'Yorkshire Standard' newspaper: 'Anger as teacher suspended from Carlton Bolling College'

http://www.vorkshirestandard.co.uk/news/anger-as-teacher-suspended-from-carlton-bolling-college/

Kind regards,

From: Simon O'Hare

Sent: 11 September 2014 10:05

To: Julie Jenkins; Paul Makin; Jani Rashid; Geoff Podrnore; Tony Reeves; Cllr David Green; Cllr Ralph Berry; George McQueen

Cariton Bolling: T&A coverage

Here is a link to the latest T&A article on events at the school:

http://www.thetelegraphandargus.co.uk/news/11465246,VIDEO Hundreds of protesters gather outside Bradford school in row over staff member a suspension/?

Kind regards, Simon

Tel: 01274 438899

Room 337, City Hall, Bradford, BD1 1HY

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